

Mentor

Update Expired Student

Click on Inactive Update Now next to student's name.

CURRENT ORG	MENTOR	STUDENT	
Melton School District	Tri Tran	-----	BACK TO DASHBOARD

TRI'S STUDENTS [ADD STUDENT](#)

View your students' performance by:

SPAN METHOD [VIEW](#) [DOWNLOAD 30 DAY REPORT \(XLSX\)](#)

STUDENT	ACTIONS	GRADE LEVEL	ATTENDANCE	BEHAVIOR	COURSE	GRADUATION	MINS	CONNECTS
Kurt Cobain	Actions	9					80	20
Seth Meyers	Actions	12					83	15
Sarah Silverman	Inactive update now »	9					0	0

If student is still in Check and Connect, then click on Continue.

TRI TRAN MENTOR

Updating Sarah Silverman's program

If a student is still active in Check & Connect, please click "Continue Program." If a student has exited the Check & Connect program, please click "Exit Program". When you exit a student, their data will be saved for historical purposes. Students can also be reactivated by an administrator at a later date, should the student re-enter the Check & Connect program.

[CONTINUE PROGRAM](#) [EXIT PROGRAM](#)

If student has exited the program, then click on Exit Program.

Enter an exit date and reason the student exited.

Click Exit Program when done.



Exiting Sarah Silverman's program

Please enter the exit date, the reason for exiting, and click submit. The student will then no longer appear on your caseload, but their data will be saved for historical purposes. Students can also be reactivated by an administrator at a later date, should the student re-enter the Check & Connect program.

* Exit Date

* Exit status

Enroll Student in a Course

Click on Actions next to a student name.

Select Add Data.

View your students' performance by:

SPAN Last 30 days

STUDENT	ACTIONS	GRADE LEVEL	ATTENDANCE	BEHAVIOR	COURSE	GRADUATION	MINS	CONNECTS
A Susan B. Anthony	⚙️ Actions	10	👁️ ●	●	●	●	0	0
A Chris Appleton	🔍 Student Detail 📅 Add Data 📝 Add Notes 🗑️ Edit Credits 👤 Edit Student		👁️ ●	●	👁️ ●	●	0	0
B Steven Buie	➤ Transfer Student 🗑️ Exit Student Program		👁️ ●	👁️ ●	●	●	0	0

Scroll down to the Course Performance section.

Under Add Course Enrollment, select a course type.

COURSE PERFORMANCE ?				
COURSE	END ENROLLMENT	MISSING ASSIGNMENTS	* CURRENT GRADE ?	CHANGE IN % POINTS
Student is not enrolled in any courses. Please add a course below.				
COMPLETED COURSE ENROLLMENTS ?			app.checkandconnect.org	+
ADD COURSE ENROLLMENT ?				+
Course types				
Please Select Course Type ▼				

Select a course from the returned list.

ADD COURSE ENROLLMENT ?	
Course types	
English ▼	
Select an Existing Course	
<input checked="" type="radio"/> Creative Writing	
<input type="radio"/> Writing Composition	
Date to start course enrollment *	
08-12-2018 📅	
SAVE ENROLLMENT	

Enter the date the student enrolled in the course.

Click Save Enrollment.